



NAHA POLICIES  
Revised February, 2014

**I. EQUIPMENT RENTAL POLICY**

1. Approved by the body.
2. Equipment will only be rented to NAHA approved shows and gymkhanas and to County 4-H
3. A legal contract signed by both the President of NAHA and an official of the organization making the request.

**II. GENERAL RENTAL POLICY**

1. The rental fee will be reviewed each January.
2. The renting organization has the responsibility of setting up and removing the equipment from the arena. If not removed from the arena at close of show, an additional \$100.00 will be assessed.
3. Delivery and pick up of equipment will be the same pre-designated area.
4. All equipment will be inventoried before and after the event. Any breakage during the event will be repaired to the satisfaction of the Sergeant-at-arms at the expense of the organization using the equipment.
5. A \$100.00 breakage deposit will be made before the event. The \$100.00 deposit is refundable only after approval is given by the Sergeant-at-Arms.
6. Rental fees will be due prior to close of event.
7. Delivery of equipment will only be made within a 25 mile radius of Flagstaff.
8. Horse show equipment will not be rented 30 days prior or 15 days after the NAHA June Horseshow.

**III. EQUIPMENT RENTAL FEES**

1. Horse Show Equipment:

- |    |   |                  |
|----|---|------------------|
| A. | Jumps   |                  |
| 1. | Rate  | \$150.00 per day |
| 2. | Delivery and pick up charge   | \$100.00         |
| B. | Gate and Bridge   |                  |
| 1. | Rate  | \$ 25.00 per day |
| 2. | Delivery and pick up charge   | \$ 25.00         |
| C. | Public Address System (P.A.) includes microphone, amplifier and two (2) speakers. Does not include extension cords. |                  |
| 1. | Rate  | \$ 25.00 per day |
| 2. | Delivery and pick up charge   | \$ 10.00         |

2. Gymkhana Equipment:

- A. Electric Timer includes the sending device and stand, sensor device and stand, calibrated receiver and special connecting cord. This does not include additional power extension cords.
  - 1. Rate \$35.00 per day
  - 2. Delivery and pick up charge \$ 25.00
- B. Public Address System (P.A.) includes microphone, amplifier and two (2) speakers. Does not include extension cords.
  - 1. Rate \$ 25.00 per day
  - 2. Delivery and pick up charge \$ 10.00
- C. Other Gymkhana Equipment specified in contract.
  - 1. Rate \$ 25.00 per day
  - 2. Delivery and pick up charge \$ 25.00
- D. A year end inventory report is required.

**IV. CONCESSION STAND POLICY**

- 1. We will not lend or rent our concession stand.
- 2. Any organization requesting our concession stand will furnish us with electricity and a stall space at no charge.
- 3. We will not pay a percentage to any organization.

**V. GYMKHANA AND HORSESHOW POLICIES**

- 1. Riders must keep their animals in authorized areas only. Unauthorized people on foot shall be prohibited from these designated areas. Infraction may result in disqualification and/or removal from the premises.
- 2. NAHA members will receive a minimum of 25% discount on the fees to be stated on the entry blanks for outside shows requiring approval.
- 3. In the event there is a tie for year-end high point winner, duplicate awards shall be given with no runner up.
- 4. In the event there is a tie for year-end runner-up winner, duplicate awards shall be given.
- 5. Loose animals (in or out of the arena) will not be tolerated at NAHA sponsored events.
- 7. Gymkhana fees shall be reviewed at the February General Meeting and be revised as necessary by a majority vote from the Board of Directors.
- 8. The policy for pointed events requiring partners: names will be drawn from a hat within each age group for partners. Each competitor shall receive equal points for their placing position. EX. 1<sup>st</sup> each received 5 points, etc..

9. NAHA shall accumulate points per approved class and give year end awards.
10. On a re-ride, the same horse has to be used.
11. N.A.H.A will recognize the Junior/Senior 4H High Point Coconino County Fair Gymkhana winner with an award.
12. NAHA will not approve more than one function on any one date.

## **VI. PARADE POLICY**

1. Parade dress code shall be: blue jeans, white long sleeve shirt, patch, boots, scarves and drapes for horses.
2. Horses shall be neat, cleaned and groomed.
3. Tack shall be neat and clean.
4. All rules will be reinforced by the parade chairperson. No one shall be permitted to ride who is out of the club dress.

### **NAHA PLEDGE**

*As a member of the "NORTHERN ARIZONA HORSEMEN'S ASSOCIATION", I will strive to encourage better equestrian recreation by promoting events which will develop family participation...I will promote better sportsmanship, horsemanship, and a greater appreciation of our families, our friends and the scenic beauty of our nation.*